



REDDING SCHOOL OF THE ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Adopted Board Meeting Minutes

**Tuesday, April 4, 2023**

**Open Session: 5:45 p.m.**

Meeting called to order by Presiding Officer Jean Hatch at 5:45 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u>          X          </u>
Jonathan Sheldon, Vice President	<u>          X          </u>
Lisa Stewart, Treasurer	<u>          X          </u>
Tiffany Blasingame, Secretary	<u>          X          </u>
Daria O'Brien, Community Member	<u>          X          </u>
Antonio Cota, Community Member	<u>          AB          </u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u>          X          </u>
Wendy Sanders, Special Ed Director	<u>          X          </u>
Carol Wahl, Principal	<u>          X          </u>
Sophia Zaniroli, Vice Principal/Teacher	<u>          AB          </u>
Robyn Stamm, Business Serv Provider	<u>          X          </u>
Cathleen Serna, Business Serv Provider	<u>          X          </u>
Rebecca Lahey, Staff Liaison	<u>          X          </u>

Board Recorder: Tiffany Blasingame

Onsite Guests: Jordan Valenzuela

**DIRECTORS REPORT:**

- **Lane Carlson:**

Reported meeting with TBC in preparation for Moana Jr. musical. The musical is in the RSA amphitheater. There are a lot of parent volunteers putting in a lot of hours. Lane has been collaborating with the YMCA on designating some ELOP funds towards after school activities for certain qualifying families at no cost. Western Association for Schools and Colleges (WASC) accreditation is coming up. Lane has been getting input from teachers, counselors, and administrators, who have worked together to author our School Report for our WASC virtual visit, which will take place on May 8th.. Mike Mangas interview and RSA campus visit went great. If you google Principal for the Day KRRCR, you can take a look.

**PRINCIPAL REPORT:**

- **Carol Wahl:**

Reported making it through middle school field trips. They were fun. Good to see the 8th graders in a different light and connect with them before promotion. A lot of staff chaperoning 6-8th grade trips. Theme Day planning and execution on Friday of this week. Efforts are forward with communicating to parents about the snow make up day through Newsletters, ParentSquare etc. Spring Survey went out on Friday. RSA has received 68 responses so far. Hoping to get info and to read the comments for feedback. Carol reported seeing a trend in response to dislike of ParentSquare because of the two step sign in to view the messages. State testing is coming up after Spring Break, followed by Moana Jr. school production.

**STAFF LIAISON REPORT:**

- **Rebecca Lahey:**

Rebecca reported that this Friday is Renaissance Theme Day. Hoping the weather forecast will change and there will be no rain. Kids are excited for the planned activities which include: dressing up, crafts, school assembly, and the coronation of a King and Queen from middle school.

Mrs. Thomas and ASB Student Council have organized a diaper and wipes drive for April Child Abuse Prevention Month and are looking for donations during.

### **GOVERNING BOARD REPORT:**

- **Jean Hatch:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time

### **GOVERNING BOARD CORRESPONDENCE:**

- The board acknowledges having received and reviewed board correspondence from Andy McCurdy and no action was taken.

### **PUBLIC FORUM:**

*Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

### **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- 1.1 Approve 3/14 & 3/21 Governing Board Minutes
- 1.2 Approve March 2023 Warrants
- 1.3 Approve RSA Donation
- 1.4 Approve Disposal of Outdated Technology Equipment
- 1.5 Approve High School Dual Enrollment Coordinator Stipend Job Description – 2<sup>nd</sup> Read
- 1.6 Approve 2023/24 SUHSD Technology & Cloud Management Agreements
- 1.7 Approve K-12 Personnel Calendars
  - 1.7.1 2023/24 Attendance Calendar
  - 1.7.2 2023/24 Business/Payroll Calendar
  - 1.7.3 2023/24 K-8 Certificated Calendar
  - 1.7.4 2023/24 Executive Director Calendar
  - 1.7.5 2023/24 Facilities/IT Tech Calendar
  - 1.7.6 2023/24 Facilities (Part-Time) Calendar
  - 1.7.7 2023/24 Facilities (Weekend) Calendar
  - 1.7.8 2023/24 Mandarin Classified Calendar
  - 1.7.9 2023/24 Paraprofessional (Full-Time) Calendar
  - 1.7.10 2023/24 Paraprofessional/Elective (Part-Time) Calendar
  - 1.7.11 2023/24 Principal Calendar
  - 1.7.12 2023/24 Receptionist/Health Clerk Calendar
  - 1.7.13 2023/24 School Secretary Calendar
  - 1.7.14 2023/24 School Registrar Calendar

- 1.7.15 2023/24 Vice Principal Calendar
- 1.7.16 2023/24 Special Education/MTSS Administrative Assistant Calendar
- 1.7.17 2023/24 Special Education/MTSS Counselor/Nurse/Speech & Lang Path/Psychologist/Ed Specialist
- 1.7.18 2023/24 Special Education/MTSS Director Calendar
- 1.7.19 2023/24 High School Certificated Calendar
- 1.7.20 2023/24 High School Counselor

Jonathan Sheldon moved to approve the consent agenda as listed, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

**Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- No Comments

**DISCUSSION/ACTION AGENDA:**

**2.1 Discussion/Action: Umpqua Bank FSA Account Closure Effective 6/30/2023**

Lane Carlson reported the FSA Account is an old account that has not been used for a year and a half. Lisa Stewart stated it was a good idea to close the account because charges could be applied for no activity. Cathleen Serna commented that any remaining monies left in the account would go back to the charter school.

Daria O'Brien moved to approve Umpqua Bank FSA Account Closure Effective 6/30/2023, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

**2.2 Discussion/Action: Acknowledgement of Theater Boost Club under FPAE**

Tiffany Blasingame reported that she is the treasurer for Foundation for Promoting Arts Education (FPAE) and is currently consolidating the financials for Theater Booster Club (TBC) and Parent Teacher Club (PTC) under FPAE for tax reporting purposes.

During that process it was discovered that the operating bank account for TBC was registered under RSA Inc FEIN number. In order to fix the error, FPAE requests that RSA's Governing Board acknowledge that FPAE controls TBC funds and will remove said funds from the bank account registered under RSA, Inc EIN and bring the monies over to a new account registered under FPAE FEIN.

Lisa Stewart moved to approve Acknowledgement of Theater Boost Club Funds under FPAE FEIN, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

**2.3 Discussion/Action: RSA/Key Charter Advisors, LLC Service Agreement Termination**

Lane Carlson reported the agreement between RSA & Key Charter School Advisors (Karl Yoder) had been mutually terminated. No fees are associated with the termination of the contract. Tiffany Blasingame asked who the building committee planned to work with for questions related to high school building funding. Lane Carlson stated The High School Building Committee was proposing to work with Ziegler Group for bond financing.

Daria O'Brien moved to approve Acknowledgement of Theater Boost Club under FPAE as listed, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

**2.4 Discussion: High School Building Committee Update**

Lane Carlson reported that NMR is working on a preliminary design proposal for the high school campus. He met with them to go over preliminary concepts for modifications to the standard roof line to match the main campus, exterior surface options and initial design concepts. A portion of the committee met with the Ziegler Group to discuss bond financing versus bank financing for the project scope. Lisa Stewart inquired about the RFP for the banks and Lane reported it had been drafted and would be distributed in the coming weeks.

**2.5 Discussion: 2023/24 RSA/Columbia MOU – 1st Read**

Lane Carlson presented the initial draft of the 2023/24 RSA/Columbia MOU and highlighted the changes from the previous year. Lane reported that RSA completed the new website posting requirements and found it is a common agreement in

MOU's with Charter Schools and the District. Wendy Sanders noted a correction needed in the language within section D "Disputes between the Charter and School District." A final draft will be presented in May for board approval.

**2.6 Discussion: Review Governing Board Application**

Lane Carlson presented the Board Application for review and proposed possibly updating it moving forward. Lisa Stewart suggested adding dates and calendars, what happens if you are absent a lot, expected time commitment, RSA Bylaws, and board policy.

Jean Hatch stated that all documents should match and be cross referenced for consistency with RSA's Charter.

Carol Wahl stated that it did not make sense that every time RSA updated a policy or bylaws, that RSA would have to update the Charter document. She believes there is a line built into the Charter that acknowledges that RSA will abide by current laws and/or policies. Jean Hatch suggested bringing a draft of the application, with proposed changes, and finding out if the Charter agreement has to be updated every time RSA makes a change. Carol Wahl suggested board members should be involved as to not require too much time from the Executive Director.

**2.7 Discussion/Action: Injury & Illness Prevention Plan – Amended**

Carol Wahl reported the separate stand-alone COVID policy on Safe Return to In-Person Learning Plan, which had been in place, would now be combined with the Injury & Illness Prevention Plan. The most recent updates to these policies are reflected in the current document. Carol cross referenced requirements versus recommendation from OSHA and CDPH.

Lisa Stewart moved to approve the Amended Injury & Illness Prevention Plan as written, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

**2.8 Discussion/Action: Curriculum Development & Modification Policy – Amended**

Lane Carlson stated that the policy is an interfacing policy with the board and the school. In reviewing it, it should reflect the actual practice of the curriculum planning process. Tiffany Blasingame explained that one of the reasons that these policy amendments are coming up is that they are being reviewed before finalizing the Board Guide/Handbook draft that is currently in development. Whereas the handbook is documenting actual practice. She stated there is a need for the policies to match actual practice and how the board would like it to be reflected moving forward.

Daria O'Brien moved to approve the amended Curriculum Development & Modification Policy as written, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

**2.9 Discussion/Action: Board Duties & Responsibilities: Delegation of Power – Amended**

Jean Hatch inquired where the policy changes came from. Lisa Stewart stated that the purpose is clarifying the board duties versus Administration. Tiffany Blasingame stated that operations are strong when the policies are updated and reflect what is actually, being done. Jean Hatch suggested double checking to confirm whether or not there are any policy changes that are included in the current Charter Agreement and if the board needs to update the Charter. Jean Hatch plans to reach out to Eric Premac at CSDC to get clarification. She recommended moving the policy to the consent agenda for review next month.

Jonathan Sheldon moved to approve the amended Board Duties & Responsibilities: Delegation of Power as written, seconded by Lisa Stewart.

Jon Sheldon moved to rescind his previous motion. The motion was seconded by Lisa Stewart.

Item was presented as informational only. No action was taken.

**2.10 Discussion/Action: Personnel Updates**

Lane Carlson reported the new custodian is doing well. He stated the SpEd/MTSS Coordinator position was renegotiated to SpEd/MTSS Director instead and placed on the Admin Salary Schedule.

Lisa Stewart moved to approve the Personnel Updates as listed, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

**ADJOURNMENT:**

Meeting adjourned at 6:50 p.m.

**NEXT REGULAR MEETING:**

Date: Tuesday, May 9, 2023  
Time: 5:45 p.m.  
Location: Redding School of the Arts/Community Room  
955 Inspiration Place  
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

  
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Tiffany Blasingame  
RSA Governing Board Secretary

5/16/23  
Board Approval Date